

THE STATE OF TEXAS
CITY OF BALCONES HEIGHTS
COUNTY OF BEXAR

§
§
§



Suzanne de Leon, Mayor
Linda Pohl, Council Member Place 1
Madeline A. Slay, Council Member Place 2

Jack Burton, Mayor Pro Tem
Lamar Gillian, Council Member Place 4
Charles White, Council Member Place 5

**The City of Balcones Heights
REGULAR CITY COUNCIL MEETING**

AGENDA

NOTICE IS HEREBY GIVEN THAT THE ABOVE CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF BALCONES HEIGHTS, TEXAS, WILL BE HELD ON **Monday, August 25, 2014, at 6:00 P.M.**, IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, 78201 TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING, AMONG OTHERS, THE FOLLOWING ITEMS TO BE DISCUSSED AND ACTED UPON:

CALL TO ORDER AND RECORDING OF QUORUM

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Here are the words to the Texas pledge:

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

PUBLIC COMMENT PERIOD

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body *so long as that topic is not on the agenda for this meeting*. Citizens may speak on specific agenda items when that item is called for discussion. During the *Citizens to be Heard* section no council action may take place and no council discussion or response is required to the speaker. A time limit of three minutes per speaker is permitted; the council may extend this time at their discretion.

1. PRESENTATIONS and REPORTS:

- a. Oath of Office – Planning and Zoning Chair and Vice Chair (Mayor)
- b. Community Initiatives Department Report – July 2014 (Nastasi)
- c. Police Department Report – July 2014 and Oath of Office – New Hires (Pena)
- d. Oath of Office – Interim Fire Chief Brock Ward (Mayor)
- e. Fire Department Report – July 2014 (Ward)
- f. Development Services Coordinator Report – July 2014. (Boyd)
- g. Update regarding Bexar Metro 911 (Mayor)

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Workshop of July 10, 2014
- b. Approval of minutes for Special Meeting of July 23, 2014
- c. Approval of minutes for Regular Meeting of July 28, 2014
- d. Approval of the July 2014 Check Register
- e. Approval of Financial Report for month of July 2014

BOARD AND COMMISSION APPOINTMENTS:

PUBLIC HEARINGS:

WORKSHOP:

BUSINESS ITEMS:

3. Consideration and **ACTION** to amend memorandum from Mayor Suzanne de Leon on New Procedure dated June 21, 2014. (White)
4. Consideration and **ACTION** regarding authority for employment or dismissal of Department Heads. (White)
5. Consideration and **ACTION** to make changes and additions to the Council Policy. (White)
6. Discussion and **ACTION** regarding revisiting the grievance policy. (White)
7. Consideration and **ACTION** to amend Ordinance No. 2012-01 regarding council meeting procedures. (White)
8. Briefing from police department consultant's review of department policies and personnel. (Rathburn)
9. Consideration and **ACTION** to adopt an ordinance with the proposed change to the Zoning Code adding Section 5.3: Temporary Portable Storage Unit (Residential) and Section 5.4: Temporary Portable Storage Unit (Commercial to Chapter 153 of the Code Book. (Boyd).
10. Recommendations and direction from City Council on the Annual Planning and Zoning Work Plan and discussion on appointing Place #2 and an Alternate. (Boyd)
11. Discussion and possible **ACTION** to approve a location for the Balcones Heights Community Garden. (Mayor)
12. Consideration and **ACTION** to amend the Ambulance Service Agreement between Acadian Ambulance Service of Texas, LLC and the City of Balcones Heights. (Mayor)
13. Consideration and **ACTION** to renew the State and Local Task Force Agreement for Drug Enforcement Administration. (Pena)
14. Discussion and possible **ACTION** regarding the yellow stripe parking ordinance approved for Pleasant Drive in the May 2014 city council meeting. (Boyd)

15. Discussion and Update on plans to remodel the Courtroom which will also accommodate council meetings and other meetings as needed. (Mayor/Boyd)
16. Discussion and possible **ACTION** to conduct a workshop with a facilitator for a team building session with Council. (Burton)
17. Discussion and possible **ACTION** regarding Community Center rental and plan to clean up after events noted on letter of concern received from resident, Frank Hebert. (Mayor)
18. Discussion regarding the purchase of the property located at 302 Glenarm Place. (Mayor)

EXECUTIVE SESSION:

19. Discussion pursuant to § 551.074 (Personnel Matters) of the Texas Government Code regarding the process to fill the position of City Administrator.
20. Discussion pursuant to Sections 551.071 (Attorney/client consultation) and 551.074 (Personnel Matters) of the Texas Government Code to discuss police department consultant review of department policies and personnel. (Rathburn/Garza)
21. Discussion pursuant to § 551.086 (Economic Development) to hear update from consultant on NRP project regarding funding. (Serna)

RE-CONVENE IN OPEN SESSION:

22. Discussion and possible **ACTION** regarding matter discussed in Executive Session.

ADJOURNMENT:

DECORUM REQUIRED
Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.
The Balcones Heights City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) § 551.073 (Deliberations about Gifts and Donations) § 551.074 (Personnel Matters) § 551.076 (Deliberations about Security Devices), and § 551.086 (Economic Development)
NOTICE OF ASSISTANCE AT THE PUBLIC MEETING
The City of Balcones Heights City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at 735-9148 or write to 3300 Hillcrest Drive, Balcones Heights, Texas 78201

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the Justice Center / City Hall of Balcones Heights, Texas, in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **August 22, 2014 at 4:30 P.M.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

City of Balcones Heights, Texas

DELIA FLORES, TRMC
City Secretary